

Making Choices Experienced Mentor/Teacher

Revised Spring 2017 Calendar

*This Calendar contains **all** dates for your attention as an experienced mentor/teacher. If you have any questions, contact Vie at the office, 303-383-1610 or on her cell, 720-312-2858*

Wednesday, November 30, 2016	Final Deadline for Mentor/Teacher commitments for Spring 2017
Friday, January 6, 2017; 6 p.m. – 10:00 p.m. at Colorado Correctional Center 15445 South Golden Road, Golden OR Saturday, February 25, 2017 either 8:00 a.m.-Noon or Noon-4:00 p.m. At DWCF 3600 Havana, Denver	Update Volunteer Training (UVT) required by Dept. of Corrections. Check to see if you are due. You must call Danyel at The Faith and Citizens office of the Dept. of Corrections 719-583-5975 to register. These UVT trainings fill quickly so if you are due you are advised to register for one of these trainings as soon as possible.
Tuesday, January 10, 2017 6:00-8:30 p.m. DWCF	DWCF Facility Training – required of all mentors and teachers who have not participated in this training since January 2014; Must be at facility by 5:45 p.m.
Saturday, January 28, 2017 9:00 a.m.-11:00 a.m. All volunteers 11:00 a.m.-1:00 p.m. additional for booster mentors	Required training for all mentors. Training is focused as follows: <ul style="list-style-type: none"> • Incorporating memory skills (since the majority of women we work with have short term memory loss) • Incorporating stress reduction skills (important as they move to other units or re-enter) • (for booster mentors) working in the Booster with women who have short term memory loss, multiple diagnoses and high anxiety LOCATION: TBA
Wednesday, Feb. 1, 2017 (Booster) and Monday Feb. 6, 2017 (Core Program) 6:30-8:30 p.m.	Interviews at the prison for program applicants
Wednesdays, February 8 & 15, 2017 6:00 – 8:30 p.m.	Booster classes at DWCF
Wednesday, February 15, 2017 9:30 a.m. – 11:30 a.m.	Mentor Pairings emailed; Core Program Teacher assignments emailed.



Tuesday, Feb. 21, 2017-Saturday April 29, 2017	Nine weeks of mentoring begins; Mentors should save week of April. 25-29 for any make-up sessions
Monday, Feb. 27-April 24, 2017 and Wednesday, Mar. 1-April, 26, 2017 6:30-8:30 p.m.	Eight weeks of classes for teachers; Mondays: 2/27, 3/6, 3/13, 3/20, 3/27, 4/3, 4/10, 4/17; If a makeup class is needed due to weather or lockdown this will take place on 4/24 and teachers should reserve this date. Wednesdays: 3/1, 3/8, 3/15, 3/22, 3/29, 4/5, 4/12, 4/19; If a makeup class is needed this will take place on 4/26 and teachers should reserve this date
Saturday, March 11, 2017 9 a.m. – 1 p.m.	Required Spring Gathering for All Making Choices Mentors and Teachers. Location: TBD
Friday, March 31, 2017	Deadline for submitting names, date of birth and driver's license number for graduation guests.
Monday, May 1, 2017 6:30 – 9:00 pm	<i>Making Choices</i> graduation at DWCF – Teachers must be at facility by 5:15 p.m.; mentors must be at the facility by 6:00 pm
Monday, May 8, 2017	Volunteer Time Records & Evaluation forms due in the office
Monday, May 15, 2017	CFSAW's Annual Volunteer Appreciation Dinner—"Volunteers Choice Awards"
Friday, June 16, 2017	Application deadline for new mentors/teachers for the fall session; Returning mentors/teachers commitment forms due.

Reminders

1. ALL mentors and teachers are required to **renew their paperwork every year** with the Office of Faith and Citizen Programs of the Colorado Department of Corrections. This renewal form will be mailed to you by the Faith and Citizens Office. **You must fill in and return to Vie** for her signature. Vie will mail to Faith and Citizens office. Failure to do so will result in de-activation by the Department of Corrections. How do you know the date of your last paperwork? Look at date on new form when mailed to you by Faith and Citizens office or call Faith and Citizens office 719-583-5975.
2. ALL mentors and teachers are required to attend an Update Volunteer Training (UVT) every year. This is training provided by and required by the Colorado Department of Corrections. This training must be completed within one year of your last training. How do you know the date of your last training? Check date of your last certificate from Faith and Citizens or call the Faith and Citizens office (719-583-5975.) You must register with the Faith and Citizens office for your own annual training. Faith and Citizens office **will not** be providing a special UVT for Making Choices.
3. If you move, please remember to update your new address with the Faith and Citizens Office of the Department of Corrections. This will ensure that you continue to receive your renewal papers when they are due..



Some further comments about other trainings:

Booster Training is special training for experienced mentors who want to serve as booster mentors. Any mentor who wishes to be a booster mentor is required to attend **Booster Training**. This training is a requirement of our office. It is not provided by Department of Corrections.

INTERCULTURAL COMMUNICATION TRAINING—Required of all mentors/teachers planning to continue; This training is a part of a series of trainings in intercultural understanding and relationships that will only be repeated every two years. All mentors/teachers who volunteer at DWCF experience at least one and possibly two cultures different from their own. The first culture is the prison culture which has a different set of values, mores, ways of dealing with conflict, etc. The second culture may be the poverty culture or a particular ethnic culture distinct from that of the mentor/teacher.

